

Position Description
Corolla Wild Horse Fund, Inc.
Herd Manager

Organization

Founded in 2001, the Corolla Wild Horse Fund's Nonprofit's mission is to protect, preserve, and responsibly manage the herd of wild Colonial Spanish Mustangs roaming freely on the northernmost Currituck Outer Banks, and to promote the continued preservation of this land as a permanent sanctuary for horses defined as a cultural treasure by the state of North Carolina.

Position - Full time

The Herd Manager works under the supervision of the Corolla Wild Horse Fund (CWHF) Executive Director and is responsible for the overall health and safety of the wild horses and the education of the public regarding the need to preserve and protect them. The Herd Manager is also considered a Sanctuary Patrol Officer and acts in the capacity at all times.

Responsibilities:

- Respond promptly to all emergency needs of horses on the beach & transport them as needed. Must be able to round up, trailer and transport horses through challenging beach terrain when necessary. Coordinate the efforts of volunteers responding to emergencies.
- Gentling and training wild horses for adoption.
- Work with volunteers to maintain a successful Sanctuary Patrol program that is educational in nature and ensures that visitors to the north beach receive as much education about the Wild Horse Ordinance as possible and that the safety of both horses and people is monitored.
- Work cooperatively with the Executive Director & Board of Directors to manage herd at a genetically and physically healthy level. This includes a tiered approach which may utilize accurate aerial counts, various adoption & foster programs, selective introductions of Shackleford horses, and darted contraception as needed to maintain herd health.
- Responsible for the screening of perspective adoption placements and conducting follow-up to ensure the continued well being of placed horses. Maintain accurate adoption records.
- Communicate & work with necessary equine medical personnel in regard to horse injuries, deaths or diseases.
- Keep all medical records mandated by federal, state & county government regulations.
- Keep complete, accurate field notes & photo records of the herd & their habits.
- Maintain positive relationships with US Fish & Wildlife Service personnel, NC National Estuarine Research Reserve personnel, and Currituck County.

- Maintain the trailers, vehicles, panels & other CWHF physical assets in good working condition.
- Maintain all barriers such as fences & cattle guards to contain the horses in their designated area.
- Transport horses to events for education of the public.
- Conduct “Trip of a Lifetime” program for members. The Trip will be typically taken during the course of a normal work week , last up to 4 hours, and be educational in nature. Members understand that they are observing the Herd Manager conducting his general daily herd management responsibilities.
- Provide support to fundraising events.
- Prepare and present educational programs to the public in the off and shoulder season, and assist in retail store when necessary.
- Meet routinely with the Executive Director to report on all herd management activities.
- Inform the Executive Director immediately of all unusual or emergency situations.
- Prepare quarterly accomplishment reports and attend CWHF Board Meetings.
- Interact in a professional, positive manner with the community, tourists, volunteers, & all parties interested in the horses.

Qualifications

- Bachelor’s degree or equivalent experience.
- Commitment to the protection and preservation of wild horses.
- Must work flexible hours and be on call and available after normal working hours to respond to emergencies and offsite events.
- Extensive horse care and horse handling experience.
- Knowledge of and skill in natural horsemanship methods and ability to utilize the same in gentling and training wild horses.
- Ability to administer intramuscular injections.
- Ability to accurately and safely utilize a firearm.
- Must have valid NC driver’s license and safe driving record.
- Basic computer skills.